



Minute of AGM 29th November 2018

Angus Canoe Club is a charity registered in Scotland (SCO 046888)

1. **Minute** of previous AGM read and approved. Prop Gair Sec Brian

2. **Chairpersons opening remarks** – see appendix 1

3. **Election of trustees**

Alan O'Neill – Chairperson

Morven Duncan – Vice Chairperson

Richard Lockwood – Treasurer Prop Pete Sec Gair

Iain Taylor – Secretary (temporary)

Gair Couston – Child Protection Officer

Election of committee

Training Officer – Pete Ritchie Prop Alan Sec Paul

Meets Secretary – Morven Duncan Prop Alan Sec Gair

Equipment Officers – Iain Taylor and Pete Ritchie Prop Alan Sec Linda

Sailing Club Liaison – Colin Tannock Prop Alan Sec Gair

Ordinary members – Brian McLaughlin Prop Alan Sec Pete

- Linda McLaughlin Prop Gair Sec Pete

- Brian Crowe Prop Alan Sec Simon

Junior member - Calum McLaughlin

4. Treasurers Report –

a) Alan O'Neill went through the issued yearly account with some explanation of entries. Donations included those received for safety cover on open water swimming and the sundry expenses were for our new club "bog in a bag" toilet.

The pool account (Restricted fund) still shows credit but the current situation (see item 5a) and charges still to be deducted mean it has virtually no funds left.

Full and approved accounts will be available on the OSCR web site in due course with a Budget and Balance Sheet at Appendix 2 and 3.

b) Membership charges and pool charges – after a short discussion it was agreed they should remain the same as last year

Memberships - £30 Family

- £15 Adult

- £10 Junior

Pool sessions Adult - £5 Junior £4 Prop Alan Sec Gair

c) Budget – at this point is more or less based on last year's expenditure and budget. There has also been a corporation tax enquiry to be addressed.

d) Independent examiner appointed last year was unavailable due to ill health.

Therefore the accounts were approved by the AGM subject to audit by the

independent examiner Mrs Kerr. Prop Alan Sec Gair

5. a) Pool sessions – it was submitted to the meeting that these were not financially sustainable with current attendance figures. It was approved that we would cancel the last two sessions before Christmas and email members with a survey to ascertain how we could improve attendance. Also identified a need for more external advertising. We could then restart in the New Year with improved attendance.

b) Coaching – some Star Awards but not much progress with any new coaches other than existing ones completing updates. There has some interest in becoming involved in the coaching from a couple of individuals.

c) Outdoor Sessions – Lots of trips were organised on approximately a monthly basis and many members involved in all aspects of paddlesports. Colin Tannock has also been developing time trials on Forfar Loch which he intends to continue next year.

6. Equipment

a) A4A application – now asking more exacting questions as less money available. Alan in discussions with knowledgeable persons to help focus the application on A4A priorities.

b) Inventory was successfully done during the last year and some replacement/repair was undertaken.

c) Storage – advice given to committee was to phone up planning and try to get all parties to meet on site to discuss.

7. Publicity and communication

Twitter and Facebook – Twitter was used by some members. The Facebook site is a closed group at present and there was discussion on the idea of also having a public site for advertising purposes – referred to committee meeting.

Discussion on inclusion of email addresses to all members. It is probably recognised that you opt in to communications with the contact details on membership form but Alan will check form for this.

8. Child Protection

Advice was as usual to stay vigilant and report any concerns. Nothing else pending.

9. Proposals to amend constitution

None

10. AOB – none

Meeting was then closed.

Chair's Remarks 29 Nov 2018

Welcome everyone to Angus Canoe Club's 15th AGM and the end of year 2 / start of year 3 as a SCIO. The end of year administration now gets under way with this Annual General Meeting closely followed by the reporting to OSCR and HMRC.

Financially we are on as sound a footing as we have ever been - and I for one look forward to (hopefully my final) Treasurers Report. Whilst general activities are, and remain, sound, the pool is an issue and we'll be discussing that at length, no doubt, later in the meeting.

We have recently added to our equipment inventory with the purchase of a sea kayak trailer which remains in good shape. We will continue to invest in our maintenance and upgrade program as we need to and I am thinking about the trailer running checks in particular!

Coaching (coaches) remain a challenge and are likely to do so moving forward with the new coaching and paddling awards / qualifications scheme that kicks off at the turn of the year. I am pleased to report that 2 club members have indicated that they are willing to enter the coaching scheme in the sea kayak discipline.

Web Site Analytics over the last 30 days -

- The last month has seen 331 visitors to our web site.
- Our most frequently visited page is the Year Planner.
- 63% of visitors came directly to the home page
- 3% came via a search engine
- 22% of visitors used Chrome
- 13% used IE
- 4% used Firefox

My thanks as ever - Gair and Iain without whom the pool sessions wouldn't be happening! Morven for her persistence in organising the monthly club trips. The wider committee for their willingness to get involved and support the monthly meetings. And, of course, not forgetting the members for actually getting involved!

Appendix 2 - Budget

Angus Canoe Club

28 November 2018

Unrestricted (Cash) Account Budget 2019

2018 (Actual)		2019 (Budget)
	Receipts	
£0	Bank Interest	£0
£0	Grants	£500
£100	HMRC Refund	£200
£0	Fundraising	£200
£766	Donations	£450
£0	SCA Commission	£50
	Receipts from Charitable Activities	
£90	Eqpt Hire	£100
£0	Water Safety and Taster	£150
£0	Sale of Assets	£0
£615	Membership	£650
<hr/> £1,571		<hr/> £2,300
	Payments	
£0	Fundraising Costs	£75
	Governance Costs	
£50	Independent Examiner	£50
£35	Data Protection Fee	£35
£100	HMRC Penalty	£0
	Cost of Charitable Activity	
£200	SCA Affiliation	£200
£100	FSC Affiliation	£100
£173	Web Hosting	£90
£215	Fleet Maintenance	£250
£103	Sundry Expenditure	£20
£0	Insurance	£300
£450	Asset Purchase	£250
£0	Secretarys Expenditure	£15
£0	River Trips	£0
<hr/> £1,425		<hr/> £1,385
£145	Balance	£915

Appendix 3 – Accounts

Angus Canoe Club

<i>Balance Sheet as at</i>		<i>27 November 2018</i>
2017		2018
	Receipts	
0	Bank Interest	0
0	Grants	0
0	HMRC Refund	100
105	Fundraising	0
500	Donations	766
0	SCA Commission	0
	Receipts from Charitable Activities	
135	Eqpt Hire	90
685	Water Safety and Taster	0
0	Sale of Assets	0
725	Membership	615
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£2,149		£1,571
	Payments	
78	Fundraising Costs	0
	Governance Costs	
0	Independent Examiner	50
70	Data Protection Fee	35
0	HMRC Penalty	100
	Cost of Charitable Activity	
190	SCA Affiliation	200
100	FSC Affiliation	100
72	Web Hosting	173
326	Fleet Maintenance	215
0	Sundry Expenditure	103
0	Insurance	0
0	Asset Purchase	450
15	Secretarys Expenditure	0
0	River Trips	0
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£850		£1,425
£1,299		£145

	2008	2009	Depreciation rate		2011	2012	2013	2014	2015	2016	2017	2018
			2010	25%								
Capital Assets												
Canoe Trailer	2,363	1,772	1,589	883	1,177	662	487	373	279			
Junior kayaks and equipment	2,790	2,093	1,334	801	1,068	601	451	338	253	190	143	157
Adult kayaks and equipment	2,250	1,688	127	95	97	55	41	31	23	17	13	
WW Safety kits	169	127	95	73	97	55	41	31	23	17	13	
Open Canoes (old)	675	506	380	Returned to Angus Council								
WW Racer	56	42	32		119	67	50	38	28	21	16	
Barclays Coaches kit	281	211	158		74							
Open Canoe Trailer (old)	131	98	74		853	480	360	270	203	152	114	
New open canoe trailer					764	573	430	322	242	181	136	102
New kayak trailer					4,840	4,147	3110	2333	1750	1312	984	738
New open canoes and kit												450
Sea Kayak Trailer												987
Sea kayaks and kit												2,720
	8,715	6,537	3,642	12,752	8,918	9,564	7,173	5,360	4,935	3,026	1,316	987
Liabilities												
Give it A Go	2008	2009	2010	2012	2011	2013	2014	2015	2016	2017	2018	
Pool Fees			£445	£0.00	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Commander Collins Bursary								£52.70	£0.00	£0.00	£0.00	£53.00
1 and 1 Hosting Fee	£0	£500	£0	£0.00	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Data Protection Fee									£71.86			£0.00
Kayak Trailer									£35.00			£0.00
									£186.38			£0.00
	£0	£500	£445	£0	£0	£0	£0	£53	£293	£0	£53	£53